

Thursday, December 7, 2023, 1:30pm – 2:45pm
Doyle Library, Room 140

Zoom Link: <https://santarosa-edu.zoom.us/j/89027983347>

TOPIC	TIME
Notetaker: Brenda; Facilitator: Sarah	
1. Approval of Meeting Minutes from 11/16/23 Meeting	1 minute
2. Spring 2024 PDA Day: Assignment of Workshops to Session Schedule	45 minutes
3. Committee Function Update	5 minutes
4. Professional Development webpage discussion	15 minutes
5. Next Meeting agenda a. Spring PDA Final Arrangements	2 minutes

(Next Meeting: January 18, 2024)

Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets professional development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
- ~~5. Oversees the flexible calendar program (the "Flex Program") for the District;~~
- ~~6. When funding is available, reviews professional development projects/funding applications (AB1725-restricted funds for staff development);~~
7. Responds to training needs for critical College Initiatives.

Committee Membership:

Stephanie Dirks, Anne Donegan, Alexa Forrester, Jessica Harris, Jill Harrison, Casandra Hillman, Sarah Hopkins, Ann Mansfield, Tammy Sakanashi, Ann Schott, Patsy Young, Osiris Zuberi.